

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY PERSONNEL & POLICY COMMITTEE MEETING**

November 30, 2012

PRESENT: Keith Pamperin, Pat Finder-Stone, Libbie Miller, Lisa Van Donsel, Tom Diedrick

EXCUSED:

ALSO PRESENT: Devon Christianson, Arlene Westphal

PLEDGE OF ALLEGIANCE.

The meeting was called to order by Chairperson Diedrick at 9:01 a.m.

ADOPTION OF AGENDA: Ms. Finder-Stone moved and Ms. Miller seconded to adopt the agenda.
MOTION CARRIED.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 25, 2012.

Ms. Van Donsel moved and Ms. Miller seconded to approve the minutes of the regular meeting of October 25, 2012. **MOTION CARRIED.**

CLOSED SESSION: Ms. Miller moved and Ms. Finder-Stone seconded to go into closed session pursuant to 19.85 (1) of Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of public employee over which the governmental body has jurisdiction or exercises responsibility – Evaluation of Aging & Disability Resource Center of Brown County Director: **MOTION CARRIED.**

RETURN TO OPEN SESSION: Ms. Miller moved and Ms. Finder-Stone seconded to return to open session. **MOTION CARRIED.** Mr. Diedrick noted that the committee had reviewed the director's self-evaluation and they would be adding their summarized comments to the evaluation in a letter. They agreed to carry out the agreement, upon the Director's hire, to increase the annual salary by \$5,000 now that there has been successful completion of the performance measures. This summary and the self-evaluation will be placed in Ms. Christianson's File.

ADJOURN: Ms. Van Donsel moved and Ms. Miller seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

